



CURRICULUM, ASSESSMENT AND REPORTING POLICY

POLICY STATEMENT

The Department of Education, through public schools, implements a curriculum to meet the learning needs of all students, from foundation to Year 12, and assesses and reports student achievement in accordance with the established standards of the School Curriculum and Standards Authority.

POLICY RULES

Principals, in consultation with teaching staff, must develop school based assessment and reporting plans that:

- comply with the requirements of the School Curriculum and Standards Authority;
- assess and report achievement of each student from Foundation to Year 6 at the end of each semester; and
- comply with the *Curriculum, Assessment and Reporting Procedures*.

The principal has the final authority to determine the content of the school based assessment and reporting plan.

RESPONSIBILITY FOR IMPLEMENTATION AND COMPLIANCE

Implementation of the policy is the responsibility of principals and teaching staff.

Compliance monitoring is the responsibility of line managers.

SCOPE

This policy applies to principals and teaching staff.

CURRICULUM

Principals and teaching staff must deliver:

- a curriculum to all Prep to Year Six students that addresses their specific learning needs and is consistent with the requirements of the *Victorian Curriculum*;
- a curriculum that supports the International Baccalaureate Primary Years Programme philosophy;
- A curriculum that provides all students from Prep to Year Six with the opportunity to participate in at least ten hours of inquiry-based learning each week, during the school day, as part of the learning program.
- a Multi-sensory approach to reading and writing through the 'Write-to- Read' program;
- a specialist program for students in Prep to Year 6 that includes Physical Education, Music, Visual Arts, Science and Information and Communications Technologies

- a Language other than English (French)
- Additional assistance for those students who are classified as 'English as an Additional Language

ASSESSMENT AND REPORTING

- Principals, in consultation with teaching staff, must develop school based assessment and reporting plans that:
- comply with the requirements of the School Curriculum and Standards Authority for students in Prep to Year 6;
- specify how principals and teachers will report achievement of each student from Prep to Year 6 at the end of each semester, including the requirements that Department-endorsed reporting templates are used for Foundation to Year 6

Principals have the final authority to determine the content of the school based assessment and reporting plan.

The requirements of the School Curriculum and Standards Authority for assessment and reporting plans include that principals and teachers:

- provide individual students with feedback on their learning;
- use student achievement information to inform planning for future learning programs;
- make judgments of student achievement in relation to expected standards;
- administer prescribed national, State and system assessments to students and distribute the associated reports to parents; and
- communicate with parents about student achievement and progress.

REVIEW CYCLE

This policy was last updated on March, 2018 and is scheduled for review in March, 2021

*Ratified by School Council
June, 2018*